



Eastern Passage Education Centre

93 Samuel Danial Drive

Eastern Passage, NS B3A 1V2

Chairperson:

School Advisory Council Meeting Minutes Meeting Date: Tuesday, October 29, 2024
Location: Eastern Passage Education Centre, School Library

Attendees:

Sarah Shea
Mostafa Sayed
Aayan Rizwan (Grade 7 Rep)
Brittany Trollope
Catherine MacDonald
Shawn Fournaud

Greg Feltham
Jim Pratley
Emma Lynch
Lori Dulhanty
Rhonda Frizzard
Sophie Leaman (Grade 8 Rep)

1. Welcome and Introductions

The Principal began the meeting by welcoming all attendees and asked everyone to introduce themselves.

2. Review of Agenda

The Principal reviewed the agenda, beginning with the SAC Agreement and discussing the current vacancies on the council.

3. Outstanding Vacancies

The following vacancies were discussed:

- **Grade 6:** Student representative position is vacant.
- **Teacher Representative:** One position is vacant.
- **Support Staff:** One position is vacant.
- **Community Representative:** One position is vacant.

4. Election of New SAC Chair and Secretary

The SAC members nominated Greg Feltham as the new Chair for the SAC.

The SAC agreed that the minute-taking responsibility would rotate at each meeting.

Mostafa Sayed, Grade 6 parent representative, volunteered to take the minutes for this meeting.

5. School Cell Phone Policy

The Principal discussed the school's cell phone policy, stating that cell phones are not permitted on school property. She elaborated on the negative impact of cell phone usage by students during school hours.

The SAC members agreed with the policy, expressing support for this decision.

6. School Family Night

The Principal shared positive feedback from families regarding the recent School Family Night event, highlighting how it provided an opportunity for parents and families to visit the school, see classrooms, and speak with teachers and students.

7. New Lunch Program

The principal introduced the new lunch program and outlined challenges, particularly the shortage of kitchen staff this year. She emphasized her commitment to finding solutions, aiming to have the kitchen fully operational by next year.

Two SAC members offered to explore temporary solutions, such as inviting a food truck to the school parking area once a week or partnering with a food delivery app for school orders.

8. Provincial SAC Conference Updates

The principal shared information from the recent Provincial SAC Conference, including details about the SAC Grant, funding requests, and carry-over funding. She encouraged members to brainstorm new ideas to help the school secure additional grant funding this year.

9. Student Success Plan (SSP) Goals

The principal discussed the SSP goals, emphasizing the importance of implementing a short-cycle plan to ensure measurable improvements for students.

10. Future Meeting Dates

The following dates were agreed upon for upcoming SAC meetings:

- **November 27, 2024**
- **January 28, 2025**
- **February 25, 2025**
- **April 29, 2025**
- **May 27, 2025**

Adjournment

The meeting concluded with all agenda items addressed.

Prepared by: Mostafa Sayed (Grade 6 Parent Representative)

Approved by: